



California Coastal Commission

August 28, 2013

JOB ANNOUNCEMENT

CLIMATE CHANGE CO-ORDINATOR

COASTAL PROGRAM ANALYST III OR COASTAL PROGRAM MANAGER

SAN FRANCISCO

EXECUTIVE/STATEWIDE PLANNING

FULL-TIME, LIMITED TERM POSITION

(WITH THE POSSIBILITY OF EXTENSION OR PERMANENT)

The California Coastal Commission seeks a talented individual with strong policy and technical knowledge of the broad range of coastal resource issues facing the Coastal Commission in its work implementing the California Coastal Act and addressing climate change. The Commission is a small state agency that is charged with protecting coastal resources and managing coastal development in California. The mission of the Commission is to implement the Coastal Act and to provide for the balanced use of the coastal zone and to protect, restore, and enhance coastal and marine resources for the continuing benefit of current and future generations. Employees at the Commission enjoy working on a broad range of issues to plan for and manage coastal land uses while protecting important coastal resources including wetlands, habitats that support rare and endangered species, scenic landscapes and views to the sea, public shoreline access and recreation opportunities. The Commission's staff includes dedicated planners, scientists, attorneys and administrative staff.

This position will work directly with the Chief Deputy Director, Senior Deputy Director and other senior management to coordinate the multiple tasks, projects and grants related to climate change. The position will have major responsibility to coordinate and manage staff actions and implement Goal 3 (climate change) of the Commission's April 2013 adopted Strategic Plan. The position will work with Deputy Directors, District staff, the statewide planning manager and local governments on climate change updates to Local Coastal Programs (LCPs).

The successful candidate must demonstrate strong analytical skills and the ability to research and creatively explore complex coastal resource and climate change issues. Effective writing and verbal communication skills and the ability to work both independently and as a team member are critical. The chosen candidate must be able to work cooperatively with colleagues and with other local, state and federal agency officials. The candidate is expected to be rigorous in identifying issues and pro-active in their problem-solving efforts.

Duties will be adjusted commensurate with the level at which the position is filled.

Desired Qualifications:

- Knowledge of supervisory techniques and the ability to effectively plan, motivate, and organize the work of others;
- Knowledge of land use planning law and regulatory techniques;
- Familiarity with the functions and relationships of federal, state, regional, county, and city governments and special districts;
- In depth knowledge of the means of implementing Local Coastal Programs, such as zoning and other legal and regulatory processes;

- Proven ability to analyze information, creatively explore alternative approaches, and develop defensible policy positions;
- Excellent communication skills and the ability to write accurate, complete, and concise staff reports and correspondence;
- Proven knowledge of climate change science and policy and State of California actions on climate change;
- Advanced degree in environmental, regional planning, or a climate change related field;
- Solid experience in working on a range of climate change issues facing the California coast.
- Solid experience working with Local Coastal Programs and Coastal Development Permits.

ELIGIBILITY: Current state employees or former state employees with transfer or reinstatement rights at the Coastal Program Analyst III or Coastal Program Manager II levels or comparable classifications. Eligible individuals on the Coastal Program Analyst III or Coastal Program Manager lists are encouraged to apply. Appointment is subject to the State Restrictions of Appointment (SROA) provisions. Applicants must clearly indicate the basis of their eligibility, including SROA, surplus, transfer, re-employment status, or list eligibility in the Examination or Job Title section on the State Application Form 678. Check the Commission's website for the next round of testing.

SALARY: Coastal Program Analyst III \$5079 - \$6311 per month
Coastal Program Manager \$5576 - \$6929 per month

CONTACT: Susan Hansch, Chief Deputy Director; (415) 904-5244

FILING: The position will be open until filled. Funding for these positions is currently through June 30, 2014, but we anticipate some level of funding for fiscal year 2014/2015. We would like to fill the position as soon as possible, so it is important to file your application immediately. Applications will be screened and only those most qualified will be interviewed. No relocation expenses are offered. Submit current resume, State Application Form 678 and writing sample to:

Human Resources Office
CALIFORNIA COASTAL COMMISSION
45 Fremont Street, Suite 1930
San Francisco, CA 94105-2219
(415) 904-5430 / toll free: 1-866-831-2540

Please indicate "Climate Change Coordinator – San Francisco" in the Examination or Job Title section on the State Application Form 678. Also indicate at which level you are eligible to apply.

For more information about the California Coastal Commission and what we do and to obtain a State Application Form 678, visit our Internet website at: www.coastal.ca.gov. If you have questions you may e-mail us at HumanResources@coastal.ca.gov or call the above numbers.

Equal employment opportunity to all regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age or sexual orientation. It is an objective of the State of California to achieve a drug-free state work place. Any applicant for state employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the state, the rules governing civil service, and the special trust placed in public servants.

TDD for the Hearing Impaired (415) 597-5885